

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION

17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING

August 12, 2019 5:30 p.m.

General Brown Room - Jr.-Sr. High School

MINUTES

REGULAR MEETING

The meeting was called to order at 5:30 p.m. by President Klindt, followed by the Pledge of Allegiance.

MEMBERS PRESENT: Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

OTHERS PRESENT: Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Operations Manager/Transportation Supervisor; Melissa Nabinger, Director of Student Services; Nicole Donaldson, Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Debra L. Bennett, District Clerk; Faculty; Students; Community Members

A. APPROVAL OF AGENDA

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 7-0.

B. PRESENTATIONS - Award of the C. Gerard Hoard Scholarship to Alexander Klindt by Ms. Donaldson

C. PROPOSED EXECUTIVE SESSION

1. **A motion will be requested to enter executive session** for discussion regarding the employment history of one specific individual and one specific legal matter.

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0. Time: 5:33 p.m.

RETURN TO OPEN SESSION

2. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Albert Romano, seconded by Daniel Dupee, with motion approved 7-0. Time: 6:09 p.m.

D. ITEM FOR BOARD ACTION – PERSONNEL

1. Board Action – ***BE IT RESOLVED***, that upon the recommendation of the Superintendent of Schools and pursuant to the requirements of Civil Service Law Section 73, the General Brown Central School District Board of Education takes action to **terminate the employment of Richard Brandt, Cleaner, effective August 13, 2019.**

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0.

E. PUBLIC COMMENT REQUESTS – No requests at this time.

F. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Jamie Lee, and seconded by Tiffany Orcesi. Motion approved 7-0.

1. Approval of Minutes as listed:

- July 1, 2019 - Organizational Meeting
- July 1, 2019 - Regular Meeting
- July 30, 2019 - Special Meeting

2. Approval of Building and Grounds Requests as listed:

- none

3. Approval of Conferences and Workshops as listed:

- Barbara J. Case – Inclusive Schooling Annual Leadership Institute (with expenses) – Syracuse University, Syracuse, NY – August 5-7, 2019
- Lisa K. Smith – Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
- Joseph O'Donnell - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
- Nicole Donaldson - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
- Missie Nabinger - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019

- David Ramie - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
 - Laurie Nohle - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
 - Joseph O’Donnell - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
 - Lorraine Comins - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
 - Lisa Tyo - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
 - Sabrina Dettmer - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
 - Ashley Lothrop - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
 - Janel Smith - Inclusive Schooling Annual Leadership Institute – Syracuse University, Syracuse, NY – August 5-7, 2019
 - Kristi Bice – ERS Employer Education Seminar – NC Library System – Watertown, NY – September 12, 2019
 - Barbara J. Case – 2019 Fall Leadership Summit-NYSCOSS (with expenses) – Saratoga Springs, NY – September 22-24, 2019
 - Debra L. Bennett – NYSSBA Clerk’s Training – JLBOCES – October 1, 2019
4. Approval of Conferences and Workshops as per *My Learning Plan Report* August 8, 2019

G. REGULAR AGENDA

Other Discussion and Action Items

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members
2. Staff Member Reports
3. Staff Member Presentations – None at this time.

Items for Board Information / Discussion

4. Board Information - The 100th NYSSBA Annual Convention and Educational Expo will be held in Rochester, NY from October 24-26, 2019. Early registration dates: July 15-August 16, 2019.
5. Board Information - PIVOT Student Assistance Program 2018-2019 Second Semester Report
6. Board Information - NYSSBA confirmation of nomination of William Miller to serve as Area 5 Director of the New York State School Boards Association
7. Board Information - Professional Development Days - September 3 & 4, 2019 beginning at 7:50 a.m. in the auditorium of the Jr.-Sr. High School. The Board of Education is welcome to attend.
8. Board Information – Opening Day of School – Thursday, September 5, 2019
9. Board Information - The school photographer will be available to take Board member photographs on Tuesday, September 3, 2019 starting at 7:15 a.m. in the old gymnasium.

Items for Board Discussion / Action

10. Board Action - Policy Review
 - 2nd Reading / Adoption- *draft Policy #7511 as revised - Immunization and Dental Health of Students*
Motion for adoption by Albert Romano, seconded by Kelly Milkowich, with motion approved 7-0.
11. Board Discussion / Action: **School Meal Prices - BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve an increase of 5 cents in the lunch fee, and 5 cents in the breakfast fee. The lunch fee will be \$2.65, and the breakfast fee will be \$1.45 for the 2019-2020 school year.
Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0.
12. Board Action - Approval of the following **correction** to the **Standard Workday** for the purpose of determining days worked reportable to NYS ERS, **Other Items #11-E**, as continued from the Organizational Meeting held July 1, 2019:
 - Cleaners, Driver Service, Head Custodians, Mechanic Helper, and Senior Mechanic - 8 hours per day (corrected from 7 hours per day)
 - Student Workers – 6 hours per day (omitted)Motion for approval by Kelly Milkowich, seconded by Jamie Lee, with motion approved 7-0.

13. Board Action - Approval of **2019-2020 Substitute Instructional and Non-Instructional Personnel Item #11-D**, as continued from the Organizational Meeting held July 1, 2019
 Motion for approval by Tiffany Orcesi, seconded by Albert Romano, with motion approved 7-0.

Substitute Teachers	Substitute Aides	Substitute Food Service	Substitute Bus Drivers
Cynthia Fusco Dustyn Helmer Jenna Matthews Joanne Rowsam Charles T. Cady	Stacy Latham Carol Grant	Barbara Cross Melissa Schillinger	Victoria Hughes

14. Board Action - Approval of **Authorizations Item #8-F - Final Tax Collection Dates**, as continued from the Organizational Meeting held July 1, 2019:

- Tuesday, September 3rd to Wednesday, October 2nd with no penalty
- Thursday, October 3rd to Thursday, October 31st with 2% penalty
- Friday, November 1st to Monday, November 4th with 3% penalty

Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7-0.

15. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **2019 School Tax Collection Procedures** and **2019 School Tax Warrant**

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7-0.

16. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **hourly pay rates for non-instructional substitute staff for the 2019-2020 school year** as listed:

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 7-0.

Non-Instructional Positions	Hourly Rate
Substitute Aide	\$11.91
Substitute Food Service	\$11.86
Substitute Cleaner	\$11.98
Substitute Bus Driver	\$15.14
Substitute Nurse	\$13.64

17. Board Action - Approval of **Rural Schools Association of New York State** membership dues for the period of July 1, 2019 to June 30, 2020 - \$750 (no change from 2018-2019)

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 7-0.

18. Board Action - Approval of **Railroad Crossings** for 2019-2020

Motion for approval by Jamie Lee, seconded by Kelly Milkowich, with motion approved 7-0.

19. Board Action – Approval is requested for the **Immaculate Heart Central School District to combine with the GBCSD** as host for the purpose of athletic competition, pending approval of the Frontier League, to compete in the sport of Boys Soccer at the Modified Level for the 2019-2020 school year. Following discussion, the motion was presented for a vote as follows:

Motion for approval by Albert Romano, seconded by Natalie Hurley. The motion was approved 4-3 with S. Klindt, N. Hurley, J. Lee and A. Romano voting yes; D. Dupee, T. Orcesi and K. Milkowich voting no.

20. Board Action - Approval of **Committee on Special Education Reports**

Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7-0.

H. ITEMS FOR BOARD ACTION - PERSONNEL

21. Board Action Personnel changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Tiffany Orcesi, seconded by Daniel Dupee, with motion approved 7-0.

(A) Retirements: None at this time.

(B) Resignations:

Name	Position	Effective Date
Desiree Zimmer	4-Hour Bus Driver	08/12/2019
Jennifer Gregory	Mathmatics Teacher	08/12/2019

(C) Appointments:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Bryan R. Fazio	Substitute Cleaner	\$11.98 per hour	n/a	09/03/2019
Andrea C. Swan	School Counselor	\$53,170 annually at Step 7 (M+20)	3-year probationary appointment in the tenure area of School Counseling and Guidance	08/26/2019
Ashley E. Morrow	7-Hour Teacher Aide	\$15,011 annually at Step 5	n/a	09/01/2019
Wendy S. Yodice	Special Education Teacher	\$46,160 annually at Step 1	4-year probationary appointment in the tenure area of Special Education	09/01/2019
Kaycee M. Simpson	Long-term Substitute Teacher	\$125 per day	n/a	09/01/2019
Desiree Zimmer	5-Hour Bus Driver	\$14,233 annually at Step 2 (prorated)	n/a	08/13/2019
Melissa L. Watts	Long-term Substitute Teacher	\$125 per day	n/a	09/01/2019
Maria T. Mesires^	Science Teacher (^ Corrected from May 13, 2019 as Living Enviroment Teacher)	n/a	n/a	n/a

I. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

22. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 7-0.

- **Bryan R. Fazio** – Substitute Cleaner
- **Andrea C. Swan** – School Counselor
- **Ashley E. Morrow** – Teacher Aide
- **Wendy S. Yodice** – Teacher
- **Kaycee M. Simpson** – Substitute Teacher
- **Melissa L. Watts** – Substitute Teacher

J. SUPERINTENDENTS’ REPORTS

23. Assistant Superintendent - Mrs. Smith shared information regarding the increase in food service prices, the subsidization of the food service program and the minor decrease in the tax rate for the Towns of Brownville and Pamela.

24. Superintendent - Mrs. Case reminded us of the Family Information Night being held tomorrow evening at Brownville-Glen Park Elementary from 6:30 to 7:30 p.m. There will be approximately 20 agencies represented and there will also be demonstrations provided by the Sci-Tech Museum.

Mrs. Case shared that Mrs. Nohle was unable to attend tonight's meeting however she is continuing to research the age maturing process and will finalize the current reviews and will make her decisions shortly. Mrs. Nohle has set up a parent/coach meeting for Sunday, August 18th.

Mrs. Case shared her perspective of the Summer Inclusion Leadership Insitute attended last week by the Administrative Team as well as several teachers. It was a life-changing experience for many, and provided a new lens through which to view issues. It validated the work we are all doing as the district moves forward.

K. CORRESPONDENCE & UPCOMING EVENTS

25. Correspondence Log

L. ITEMS FOR NEXT MEETING

26. **September 9, 2019 - Regular Meeting** will begin at 5:30 p.m. in the General Brown Room of the Jr.-Sr. High School

M. MOTION FOR ADJOURNMENT

27. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 7-0. Time adjourned: 7:23 p.m.

— There was a **Board / Leadership Retreat** immediately following the regular meeting.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated August 12, 2019